

**REQUEST FOR PROPOSAL (RFP)  
LIBRARY SELF-CHECKOUT SYSTEMS  
FOR THE CITY OF STOCKTON, CALIFORNIA  
(PUR 23-006)**

ADDENDUM No. 2

DATE: 12/15/2022

To All Potential Proponents:

**A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original proposal documents, this Addendum shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.**

**B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each Proponent's Proposal is submitted with full knowledge of all modifications and supplemental data specified herein.**

**PLEASE NOTE THE FOLLOWING QUESTIONS/ANSWERS/CHANGES TO (PUR 23-006). THE CITY'S RESPONSES TO QUESTIONS SUBMITTED ARE IN BLUE**

**Questions & Answers**

**1. Could the City please clarify whether a bid security needs to be submitted with the response? If so, could you please clarify the required security amount and other details regarding this requirement? Could the City please provide this clarification as soon as possible so that vendors have enough time to begin procuring bid security if required?**

**There is no bid security for this project.**

**2. Could the city please confirm whether additional licenses are required, other than the DIR registration? If vendors are registered with the DIR, should we also check the "contractor's license" box on page 2?**

**Please follow DIR requirements for the craft and license required for proponent's specific installation plan (based on your solution, the contractor and craft requirements are on [www.Dir.ca.gov](http://www.Dir.ca.gov)). Also reference Section 7.9 Licensing Requirements.**

**3. On page two, the City notes that certain delivery services experience delay when delivering to the City Clerk's Office. Is there a recommended delivery service (e.g. USPS as opposed to FedEx or UPS) that serves this location most reliably? In the City's experience, do all major delivery services make successful delivery assuming ample time and correct package labeling?**

**The City has no preference or recommendations on delivery of submissions, only that submissions adhere to the location, due date and time specified on page i, RFP Submittal Due Date & Term.**

4. Would the City like vendors to respond to RFP section 2 “Scope of Work” within an “Additional Data” section—or, is there a different place within the designated format that the City would like vendors to provide this information?

Proponent may use a proposal format of their choosing as long as all required information is included. An “Additional Data” section will be accepted.

5. Could the City please confirm whether the Library uses CODE 39 or CODABAR symbology?

Please reference Section 2.6.2 on page 4.

**PROPONENT MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE PROPOSAL:**

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Proposals Due** – Promptly by 2:00 P.M., Thursday, December 29, 2022, at the City Clerk’s Office.

-----City of Stockton Use Only below this line-----

Addendum acknowledged and signed? \_\_\_\_\_ (Procurement Specialist’s initials)